

Springfield Commons

ASSOCIATION PAYMENTS MADE EASY

PUT YOUR MONTHLY ASSOCIATION DUES ON "AUTOMATIC" AND LEAVE THE REST TO US!

Automatic payment is an easy and convenient way to make your association payments. By signing up for Automatic Payment, you will:

- ◆ free yourself of monthly check writing
- ◆ stop worrying about checks being lost or delayed in the mail
- ◆ have a record of payments on your bank statements
- ◆ save postage and cost of checks
- ◆ make payments even when you're on vacation or out of town

To enroll in the Automatic Payment Program, just fill out the information below.

YES, please put my association dues on "Automatic".

Name: _____

Primary Address: _____

Association Due: \$_____

Checking Account Number: _____

Bank Routing Number: _____

(PLEASE ATTACH A VOIDED CHECK FROM THE ACCOUNT TO BE DEBITED FOR YOUR ASSOCIATION DUES.)

I authorize Continental Real Estate Management to charge my association dues payment to by bank account number shown above. I understand that the funds will be withdrawn on the fourth business day of each month and that it is my responsibility to ensure sufficient funds are in my account at that time.

I understand that if my total payment amount changes due to changes in association dues, I will receive notice from Continental Real Estate Management and they will withdraw the new amount on the effective date of such changes unless otherwise instructed by me.

This authority will remain in effect until I instruct Continental Real Estate Management in writing to cancel or change it.

Future authorizations must be in writing and must be received by Continental Real Estate Management 15 days prior to the 1st day of the effective month. I also understand that if my payment is returned for "Non-Sufficient Funds" Continental Real Estate Management will discontinue this service. I acknowledge that the origination of Automated Clearing House (ACH) transactions to my account must comply with the provisions of US Law. .

Signature: _____

Association Name: _____ SPRINGFIELD COMMONS _____

Address at Association: _____

Return to: Springfield Commons, c/o CREM, 300 S Allen St., State College, PA 16801